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**L-Luxembourg: EIB - provision of a shuttle service between the buildings of the European Investment Bank Group in Luxembourg (**

**2010/S 127-193479**

**Contract notice**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

European Investment Bank, attention: Henning Lihn, 'Purchasing and Administrative Services' Division, 98-100, boulevard Konrad Adenauer, 2950Luxembourg, LUXEMBOURG. Tel. +352 4379-1. Fax +352 437704. E-mail: BEI.ASA@EIB.ORG

**Internet address(es):**

General address of the contracting authority (Internet): <http://www.bei.org>

**Further information can be obtained from:**

Aforementioned contact point(s).

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Aforementioned contact point(s).

**Tenders or requests to participate must be sent to:**

Aforementioned contact point(s).

**I.2) Type of contracting authority and main activity or activities:**

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Provision of a shuttle service between the buildings of the European Investment Bank Group in Luxembourg.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Services.

Service category: No 2.

Main place of performance: 98-100, boulevard Konrad Adenauer, 2950 Luxembourg, LUXEMBOURG.

NUTS code: LU 000.

**II.1.3) The notice involves:**

A public contract.

**II.1.5) Short description of the contract or purchase(s):**

Provision of a shuttle service between the buildings of the European Investment Bank Group in Luxembourg:

— daily shuttles: services include the provision, for the transport of the EIB's staff and the exchange of mail between its buildings, of 1 or more vehicles with drivers operating every EIB working day, Mondays to Fridays from 5:30 to 23:30, between the EIB headquarters in Kirchberg and its building in Hamm, in accordance with the frequency, routes and stops described in the specifications,

— occasional trips.

Details of the documents to be submitted are given in the specifications, which may be obtained from the address in point I.1.

II.1.6) **Common procurement vocabulary (CPV):**

60100000, 60130000, 60140000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

No.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Services include the provision, for the transport of the EIB's staff and the exchange of mail between its buildings, of 1 or more vehicles with drivers operating every EIB working day, Mondays to Fridays from 5:30 to 23:30, between the EIB headquarters in Kirchberg and its building in Hamm, in accordance with the frequency, routes and stops described in the specifications.

Details of the documents to be submitted are given in the specifications, which may be obtained from the address in point I.1.

II.2.2) **Options:**

No.

II.3) **Duration of the contract or time limit for completion:**

Duration in months: 24 months + 12 months + 12 months (from the award of the contract).

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

The contracting authority may require bank guarantees.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Payment within 30 days of the payment request, in due form, being registered.

III.1.3) **Legal form to be taken by the grouping of economic operators to whom the contract is to be awarded:**

Should a grouping of tenderers be awarded the contract, the EIB may require it to adopt a legal form prior to contract signature. All members of the grouping will be jointly and severally liable for performance of the contract. The grouping will be represented by 1 tenderer who will act as its sole spokesperson.

Before the assignment commences, tenderers must obtain all the relevant authorisations required to perform the services described and must, throughout the entire assignment period, comply with all the laws and provisions in force.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Grounds for exclusion of tenderers:

tenderers will be disqualified from this invitation to tender procedure if any, regardless of which, of the exclusion criteria stipulated under Article 45 of Council Directive 2004/18/EC of 31.3.2004 on the coordination of procedures for the award of public works contracts, public supply contracts and public service contracts apply to them, namely:

a. they are bankrupt or being wound up, their affairs are being administered by the court, they have entered into an arrangement with creditors, they have suspended business activities or they are in any analogous situation arising from a similar procedure under national laws or regulations;

b. they are the subject of proceedings for a declaration of bankruptcy, for winding up, for administration by the courts, for an arrangement with creditors or for any similar procedure under national laws or regulations;

c. they have been the subject of a judgment which has the force of *res judicata* with regard to an offence concerning their professional conduct, in accordance with the legal provisions of the country;

d. they have been guilty of grave professional misconduct proven by any means the contracting authorities can justify;

e. they have not fulfilled their obligations relating to the payment of social security contributions or taxes in accordance with the legal provisions of their country of residence or those of the country of the contracting authority;

f. they have been sentenced by final judgment, and the contracting authority is aware of this fact, for 1 or more of the reasons listed below:

— involvement in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA (20),  
— corruption, as defined in Article 3 of the Council Act of 26.5.1997 (21) and Article 3(1) of Council Joint Action 98/742/JHA (22) respectively,

— fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities (23),

— money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering (24),

g. they are guilty of serious misrepresentation in supplying the information required by the contracting authority in order to take part in this invitation to tender, or they fail to supply such information.

Tenderers must attest that none of the aforementioned cases applies to them by furnishing the following proof:

— for points (a), (b), (c) and (f) above: relevant extract(s) from the judicial register or, failing this, equivalent document(s) issued by the appropriate judicial or administrative body in the country in which tenderers reside.

Such extracts or equivalent documents must be the most recent ones available. In accordance with national legislation in the country in which tenderers reside, the documents must refer to legal entities and/or natural persons; in this latter case, they must refer to the person(s) authorised to represent the tenderer and sign the framework contract should the tender be accepted,

— for point (e) above: the most recent certificates issued by appropriate tax and social security bodies in the country in which tenderers reside. Where certificates of this type are not issued in the country concerned, they may be replaced by a statement under oath or by a solemn declaration made before an appropriate judicial or administrative body, a notary or a qualified professional body in said country. The statement provided must be less than 4 months old on the final date for submission of tenders. In accordance with national legislation in the country in which tenderers reside, the documents must refer to legal entities and/or natural persons; in this latter case, they must refer to the person(s) authorised to represent the tenderer and sign the contract should the tender be accepted,

— for points (d) and (g) above: solemn declaration attesting that the tenderer has not been guilty of any professional misconduct and that he has complied, in good faith and without making any false statements, with all requests for information in respect of this invitation to tender. The solemn declaration must be less than 4

months old on the final date for submission of tenders and signed by the person(s) authorised to represent the tenderer and sign the contract should the tender be accepted.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating whether requirements have been met:  
the documents required will be listed in the specifications.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating whether requirements have been met:  
the documents required will be listed in the specifications.

Minimum levels of standards required:

- experience in the transport field of more than 3 years,
- fleet of more than 20 vehicles,
- more than 15 drivers on staff.

III.2.4) **Reserved contracts:**

No.

III.3) **Conditions specific to service contracts**

III.3.1) **Execution of the service is reserved for a particular profession:**

No.

The tenderer must have the right of establishment or an equivalent document allowing him to operate in the field of activity covered by the invitation to tender.

Execution of the service is reserved to those legal entities meeting the criteria for carrying out activities involving the transport of persons.

The contract shall be governed by Luxembourg law.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for execution of the service:**

Yes.

**Section IV: Procedure**

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**

Open.

The complete specifications are available on request from the aforementioned contact point in point I.1.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.2) **Previous notice(s) published concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents, or descriptive document:**

Charge for documents: no.

IV.3.4) **Final date for receipt of tenders or requests to participate:**

20.8.2010 (24:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English, French.

IV.3.7) **Minimum time frame during which the tenderer must maintain his tender:**

Duration in days: 180 (from the date stated for receipt of tenders).

IV.3.8) **Conditions for opening tenders:**

Place (where applicable): European Investment Bank.

Persons authorised to be present at the opening of tenders: no.

**Section VI: Complementary information**

VI.1) **This is a recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.5) **Date of dispatch of this notice:**

21.6.2010.